EDCHEMY

Guidelines for Registration & Submission of Application Form

Note: Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL **https://meskkpu.edchemy.com/** in the main address tab

Instructions for Parents:

- Students who have already given student details earlier (through google form) must also compulsorily submit the online application provided on the website and upload the necessary documents along with a processing fee of Rs.25/- per application for one combination.

    Example:
    For only PCMB Rs.25
    For only PCMC Rs.25
    For only Commerce Rs.25
    For PCMB & PCMC Rs.50
    For PCMB, PCMC & Commerce Rs.75

- Payment gateway charges are extra.
- Applications are considered only after successful submission. Kindly download copy of the Print form, mail-acknowledgement for successful payment of Rs.25/- and submit the same during admission once the list is announced.
    - There is a single application login for I PUC. You must select the course you are opting for through the dropdown.
    - It is advisable to use Laptop/PC for filling the application form instead of mobiles, since the application preview form must be downloaded and saved for further reference.
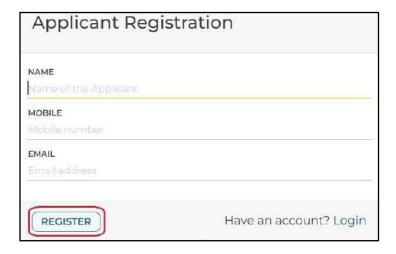
Steps to Register
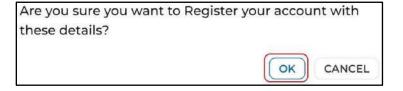
- Click on **Register** button

USERNAME
User Name

PASSWORD
****

Register   Forgot Password ?

- Enter the **Name, Mobile Number, Email ID** and click on **Register** button
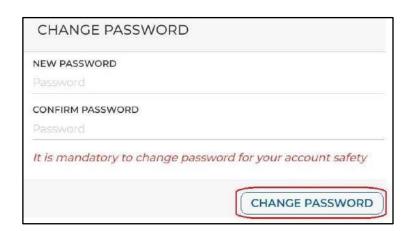

- Click on **Ok** button

Steps to Login

- Enter registered mobile number in the **Username** field and enter the one-time password received on your registered mobile number in **Password** field

- Click on **Login** button

- Enter the new password in New Password and Confirm Password fields and click on **Change Password** button (this is the one-time activity)
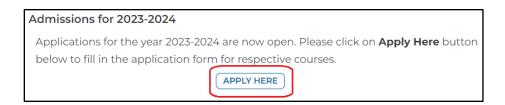

- After clicking on **Change Password** button, screen will be redirected to login page again. Kindly login with the same Username and with the new Password
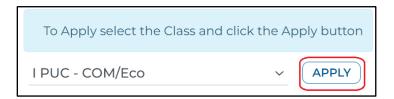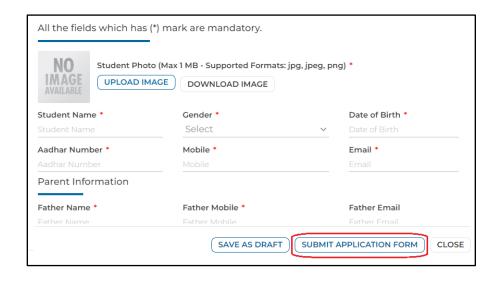
Steps to Submit Application Form

- After logging into your account, click on **Apply Here** button

Admissions for 2023-2024

Applications for the year 2023-2024 are now open. Please click on **Apply Here** button below to fill in the application form for respective courses.

[APPLY HERE]

- Select the **Course** from the dropdown given and click on **Apply** & then **Ok** buttons

To Apply select the Class and click the Apply button

I PUC - COM/Eco ⌄   [APPLY]

- Fill the details in the application form and click on **Submit Application Form** button to submit your application

All the fields which has (*) mark are mandatory.

NO IMAGE AVAILABLE   Student Photo (Max 1 MB - Supported Formats: jpg, jpeg, png) *
[UPLOAD IMAGE]   [DOWNLOAD IMAGE]

Student Name *   Gender *   Date of Birth *
Student Name   Select   Date of Birth

Aadhar Number *   Mobile *   Email *
Aadhar Number   Mobile   Email

Parent Information

Father Name *   Father Mobile *   Father Email
Father Name   Father Mobile   Father Email

[SAVE AS DRAFT] [SUBMIT APPLICATION FORM] [CLOSE]

- Click on **Make Payment** button to pay the application fee

Applied For	Form Status	Student Name
I PUC - COM/Eco	COURSE SELECTED	Test Shashi
Application Number.		
001/2023-24	MAKE PAYMENT	

- Once the application fee is paid, form status will be updated as **Application Fee Received**. Click on **Submit Application Form** button to fill the other details in the application form

Applied For	Form Status	Student Name
I PUC - COM/Eco	APPLICATION FEE RECEIVED	Test Shashi
Application Number.		
001/2023-24	SUBMIT APPLICATION FORM	

- Once the application form is submitted, click on **Print Application Form** button to save the submitted application form in pdf or to print the same

Applied For	Form Status	Student Name
I PUC - COM/Eco	APPLICATION FORM SUBMITTED	Test Shashi
Application Number.		
001/2023-24	PRINT APPLICATION FORM	

Steps to Login (Existing Parents)

Note: Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL **https://meskkpu.edchemy.com/** in the main address tab

- Enter registered mobile number in the **Username** field and enter the one-time password received on your registered mobile number in **Password** field

- Click on **Login** button

- Enter the new password in New Password and Confirm Password fields and click on **Change Password** button (this is the one-time activity)

- After clicking on **Change Password** button, screen will be redirected to login page again. Kindly login with the same Username and with the new Password