

Guidelines for Registration & Submission of Application Form

Note: Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL https://mesacspu.edchemy.com/ in the main address tab

Instructions for Candidates:

• Students who have already given student details earlier (through google form) must also compulsorily submit the online application provided on the website and upload the necessary documents along with a processing fee of **Rs.25/-** per application for one combination.

Combinations Available:

Science: PCMB, PCME

Commerce: MEBA, MSBA

Arts: HELS, HEPsy

- Payment gateway charges are extra.
- Rs.25/- per application

Eg: If candidate applies for MEBA & MSBA Rs.50/- to be paid simultaneously

- Applications are considered only after successful submission. Kindly download a copy of the Print form, mail-acknowledgement for successful payment of Rs.25/- and submit the same during admission once the list is announced.
 - There is a single application login for I PUC. You must select the course you are opting for through the dropdown.
 - It is advisable to use Laptop/PC for filling the application form instead of mobiles, since the application preview form must be downloaded and saved for further reference.

Steps to Register

• Click on **Register** button

USERNAME	
User Name	
PASSWORD	
Register	Forgot Password ?



• Enter the Name, Mobile Number, Email ID and click on Register button

Applicant Registration	
NAME	
Name of the Applicant	
MOBILE	
Mobile number	
EMAIL	
Email address	
REGISTER	Have an account? Login

• Click on **Ok** button

Are you sure you want to Regist	er your accoun	t with
these details?		
		CALLOS .
	OK	CANCEL



Steps to Login

- Enter registered mobile number in the **Username** field and enter the one-time password received on your registered mobile number in **Password** field
- Click on **Login** button

USERNAME	
User Name	
PASSWORD	

Register	Forgot Password ?
(LOGIN

• Enter the new password in New Password and Confirm Password fields and click on **Change Password** button (this is the one-time activity)

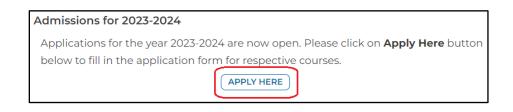
CHANGE PASSWORD	
NEW PASSWORD	
Password	
CONFIRM PASSWORD	
Password	
It is mandatory to change pas	sword for your account safety
	CHANGE PASSWORD
	CHARGE PASSWORD

• After clicking on **Change Password** button, screen will be redirected to login page again. Kindly login with the same Username and with the new Password

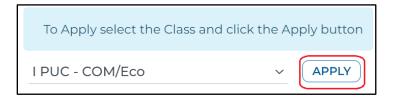


Steps to Submit Application Form

• After logging into your account, click on Apply Here button



• Select the **Course** from the dropdown given and click on **Apply** & then **Ok** buttons



• Fill the details in the application form and click on **Submit Application Form** button to submit your application

All the fields which has (*) m	hark are mandatory.		
Student Photo (M UPLOAD IMAGE	ax 1 MB - Supported Formats: jp	g, jpeg, pn	g) *
Student Name *	Gender *		Date of Birth *
Student Name	Select	\sim	Date of Birth
Aadhar Number *	Mobile *		Email *
Aadhar Number	Mobile		
Parent Information			
Father Name *	Father Mobile *		Father Email
Father Name	Father Mobile		Father Email
		SUBMIT	



• Click on Make Payment button to pay the application fee



• Once the application fee is paid, form status will be updated as **Application Fee Received**. Click on **Submit Application Form** button to fill the other details in the application form

Applied For I PUC - COM/Eco Application Number. 001/2023-24	Form Status APPLICATION FEE RECEIVED	Student Name Test Shashi
	SUBMIT APPLICATION FORM	

• Once the application form is submitted, click on **Print Application Form** button to save the submitted application form in pdf or to print the same

Applied For I PUC - COM/Eco Application Number.	Form Status APPLICATION FORM SUBMITTED	Student Name Test Shashi
001/2023-24	PRINT APPLICATION FORM	



Steps to Login (Existing Parents)

Note: Kindly open the Internet Browser (preferably Google Chrome or Firefox) and enter the URL https://mesacspu.edchemy.com/ in the main address tab

- Enter registered mobile number in the **Username** field and enter the one-time password received on your registered mobile number in **Password** field
- Click on **Login** button

Forgot Password ?
LOGIN

• Enter the new password in New Password and Confirm Password fields and click on **Change Password** button (this is the one-time activity)

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